

## Interns (m/f/d)

### Cologne or remote | Starting as soon as possible | Internship

#### Who we are

ZOE Institute for Future-fit Economies is an independent think & do tank based in Cologne and founded in 2017. We are dedicated to policy-oriented research and evidence-driven advocacy for a future-fit economy. At the interface of politics, research and civil society in the EU, we develop impulses for an economy that enables people to live well within planetary boundaries.

#### What we offer

We are a small team that attaches great importance to an appreciative atmosphere and good communication. Further we offer:

- **A motivating working environment** in a small think & do tank that has made it to the top of EU politics in a short space of time
- **A strategic, agile, value and purpose oriented** working style
- Free choice of working time and place, supporting a healthy work-life balance
- A dynamic organization that is in the **exciting phase of scaling up its activities**

We are looking for interns to support us in our projects in the following thematic work areas:

- [A thriving Europe beyond economic growth](#)
- [A Green and Resilient Economic Recovery in Europe](#), including a focus on a European fiscal policy framework that is fit for future challenges
- [Policy Pathways towards 1.5-degree lifestyles](#)
- Sustainable and thriving cities
- Wellbeing Economies

The internship includes the following tasks:

- **Background research** on policies related to the hotspot areas of food, housing, mobility and consumption-based emissions including **literature review** and **event monitoring**
- **Content development** for Twitter, LinkedIn and ZOE website
- **Drafting content** for **reports, policy briefs** and other **publications**
- Monitoring of developments at European Union level
- Preparation of **presentations and outreach material**
- Support in the **organisation of workshops and events** (physical or online) with key stakeholders in EU policy and beyond
- Dissemination of project outputs

#### Who we are looking for

We are looking for people that share our core principles: Value orientation, sustainability, agility, self-responsibility and flat hierarchies. Your profile would include the following skills, background and knowledge:

- **Background in economics, political science, life sciences, EU Affairs/international relations**
- **Excellent writing and communication skills**, fluency in **English**, if possible professional proficiency in **German or** at least one other EU language

- **Strong research skills**, knowledge of how to find information quickly and efficiently and ideally familiar with the EU document registers, media and monitoring sites
- Good organisational skills and eye for detail
- **Pro-active and responsive** with ability to quickly understand tasks and situations
- Interest in new economic thinking, sustainability, and governance processes

Furthermore, the following skills would be an asset:

- Design and visual presentation skills
- Previous experience or knowledge of EU policy and decision-making process

## Conditions

We are looking for full-time interns, whereby working hours can be arranged flexibly. We offer internships from November 15th, lasting three months. We are looking for multiple interns with various and flexible start dates. There is the possibility for an internship with regular presence in Cologne as well as a fully remote internship. The intern will receive a monthly allowance.

## Diversity

We believe that our society's behaviour disproportionately hurts the most marginalized people – including people of colour, people from working class backgrounds, people with disabilities, women and LGBTIQ people. We are committed to challenge this through our work for socially just development and by creating a diverse workplace at our organisation. Hence, we strongly encourage applications from people who are members of marginalized communities.

## Application procedure

We are accepting applications on an ongoing basis. Please send your CV (max 2 pages), a motivation letter (400 - 500 words) and a work sample (could be a thesis, an essay, power point slides or anything similar) to [applications@zoe-institut.de](mailto:applications@zoe-institut.de). Please do **not attach a photo** to your application. **Please state “Internship application” in the subject line.** Please indicate in your internship application if you have a particular interest or knowledge in one of our thematic areas of work mentioned above. Please also indicate if you already have a preferred start date in your email to us.

If we consider your application to be suitable, we will get back to you as soon as possible with dates for an online interview. In case of any questions please contact Lydia Korinek: [lydia.korinek@zoe-institut.de](mailto:lydia.korinek@zoe-institut.de).